

KINGS

ENGINEERING COLLEGE

An Autonomous Institution

Affiliated to Anna University, Chennai



ANTI RAGGING POLICY

As per the Approval of Governing Council
(Updated in 2025)

PREFACE

1. INTRODUCTION

Merit, discipline, ethics, and professional values form the core principles of Kings Engineering College, with a commitment to developing technically competent professionals who also possess strong ethical standards, leadership qualities, and social responsibility.

The Institution fosters a healthy socio-academic environment that respects diversity and promotes inclusiveness, mutual respect, discipline, and emotional well-being among students from varied backgrounds.

Ragging is recognized as a criminal offence and a serious social menace that adversely affects student dignity, confidence, and mental health. It also disrupts the academic atmosphere by creating fear, insecurity, humiliation, and psychological stress, particularly among fresh entrants.

The Hon'ble Supreme Court of India, University Grants Commission (UGC), All India Council for Technical Education (AICTE), Ministry of Education, Government of India, have emphasized the need for strict implementation of anti-ragging measures in all higher educational institutions.

Accordingly, Kings Engineering College adopts a comprehensive Anti-Ragging Policy incorporating preventive, monitoring, procedural, counseling, awareness, and punitive measures to ensure a completely ragging-free campus environment.

The Institution follows a **ZERO-TOLERANCE** towards ragging and is committed to maintaining a safe, secure, disciplined, and student-friendly educational atmosphere.

2. ANTI-RAGGING POLICY

The Anti-Ragging Policy of the Institution is intended to encourage healthy interaction among students while preventing any act that disturbs socio-academic integration.

- Create a safe and healthy academic environment based on discipline, mutual respect, and positive student interaction.
- Protect fresh entrants by ensuring proper guidance, support, and freedom from harassment or intimidation.

- Prevent ragging through effective monitoring, reporting, counseling, and strict enforcement mechanisms.
- Promote ethical behavior, human values, professionalism, and responsible student conduct.
- Ensure student safety and well-being, and enforce strict disciplinary and legal action against anti-ragging violations.

3. DEFINITIONS

For the purpose of this policy, the following definitions shall apply:

“Institution” means Kings Engineering College, including all academic and student-related facilities such as classrooms, laboratories, hostels, playgrounds, transport, auditoriums, canteens, and libraries.

“Student” refers to any individual enrolled in the Institution’s academic programmes (full-time or part-time), including research scholars, repeaters, interns, trainees, and academic visitors. **“Hostel”** refers to any accommodation provided or recognized by the Institution for student residence.

“Ragging” includes any act by an individual or group of students that involves teasing, humiliating, or rude behavior towards another student, whether verbal, physical, or psychological in nature.

- Any act causing physical harm, injury, or threat to health, or involving rowdy or undisciplined behavior that creates fear, stress, or discomfort.
- Behaviour that disrupts or interferes with academic activities or prevents students from participating normally in their studies.
- Forcing students to perform unwanted tasks that result in shame, embarrassment, or psychological distress.
- Financial exploitation through coercion to spend money or provide services against their will.
- Physical abuse including assault, sexual harassment, obscene acts, or any behavior that violates personal dignity and safety.
- Cyber ragging through emails, messages, or social media platforms involving harassment, insults, or humiliation, as well as any act that undermines a student’s mental health, confidence, or self-respect.

4. PREVENTIVE ASPECTS OF RAGGING

As a systematic effort towards socio-academic integration of fresh entrants, the Institution shall constitute an **Anti-Ragging Committee (ARC)** at the institute level as per UGC, AICTE guidelines, and directions of the Hon'ble Supreme Court of India. The committee members shall be nominated by the Principal to monitor and prevent all forms of ragging within the campus and associated facilities.

4.1 Address by Competent Authorities

The Principal, HODs, coordinators, faculty members, hostel wardens, and other officials shall address students and parents during admission counselling, orientation, induction programmes, and other academic events. They shall clearly communicate the **Anti-Ragging Policy**, legal consequences of ragging, grievance mechanisms, and disciplinary actions. Assurance shall be given to students and parents regarding a safe, secure, and supportive academic environment promoting mutual respect and socio-academic integration.

4.2 Orientation and Induction Programmes

Orientation and induction programmes shall be conducted for newly admitted students at the beginning of every academic year. These programmes shall focus on behavioural norms, institutional discipline, ethical values, student responsibilities, and awareness about the ill effects of ragging. Students shall also be familiarized with campus facilities, support services, and grievance redressal mechanisms.

4.3 Discipline and Monitoring Committee

A Discipline and Monitoring Committee shall function under the Principal in coordination with the ARC. The committee shall monitor student behaviour and psychological adjustment. Any signs of distress, abnormal behaviour, or ragging-related concerns shall be immediately reported to the ARC for necessary action.

4.4 Watch and Ward Arrangements

Strict vigilance shall be maintained at vulnerable locations such as hostel blocks, mess halls, classrooms, auditoriums, canteens, playgrounds, gymnasiums, student activity centres, and transport areas. Security personnel, wardens, and faculty shall conduct regular monitoring and surprise inspections to ensure a safe environment.

4.5 Submission of Anti-Ragging Affidavits

Every student and parent/guardian shall submit mandatory Anti-Ragging Affidavits at the time of admission through the UGC and AMAN Movement portals, affirming non-involvement in ragging and awareness of legal consequences.

4.6 Display of Posters and Awareness Materials

Anti-ragging posters and awareness materials shall be displayed at prominent locations across the campus. These shall include emergency contact details, committee members' information, complaint procedures, and legal provisions.

5. MONITORING ASPECTS OF RAGGING

Anonymous anti-ragging surveys and feedback shall be conducted periodically, especially during the first three months of the academic year to monitor student experiences and identify concerns.

- Surprise inspections shall be carried out by Anti-Ragging Squad members, wardens, and faculty in hostels, canteens, bus bays, corridors, and other student congregation areas to ensure compliance and safety.

- Regular interaction sessions with freshers and senior students shall be organized to address grievances, promote healthy relationships, and ensure smooth socio-academic integration.

- CCTV surveillance shall be maintained in key strategic locations across the campus to ensure continuous monitoring, enhance security, and prevent any form of ragging.

6. PROCEDURAL AND PUNITIVE ASPECTS OF RAGGING

Kings Engineering College shall establish a comprehensive mechanism for reporting, investigating, monitoring, and taking disciplinary action against incidents of ragging in accordance with the guidelines issued by the University Grants Commission (UGC), AICTE, Ministry of Education, Government of India, and directions of the Hon'ble Supreme Court of India.

The Institution shall ensure that all complaints related to ragging are handled promptly, confidentially, fairly, and in accordance with the principles of natural justice.

First Information Person (FIP)

(a) The Institution shall nominate a First Information Person (FIP) at the beginning of each academic year to provide immediate intervention in cases of ragging.

(b) The FIP shall act as the first point of contact for students reporting ragging incidents or concerns.

(c) The FIP shall coordinate preventive measures under the guidance of the ARC to ensure a ragging-free environment.

(d) The FIP shall ensure that all ragging-related complaints are promptly brought to the attention of the Coordinator ARC.

(e) The FIP is empowered to handle informal complaints and may take suo-motu cognizance of any suspected ragging incident.

Ragging Reporting Procedure

(a) Any student, parent, faculty, or staff who experiences or witnesses ragging may report the incident to the FIP or Coordinator ARC.

(b) Complaints may be submitted in writing or orally, though written complaints are preferred for record purposes.

(c) Complaints may also be submitted through email, online grievance systems, complaint boxes, or directly to hostel wardens or faculty members.

(d) The FIP and ARC members shall be available to discuss concerns related to ragging at any time.

(e) All complaints shall be handled with confidentiality and protection against retaliation or victimization.

ARC as Enquiry Committee

(a) The Anti-Ragging Committee (ARC) shall serve as the enquiry authority for all ragging-related complaints.

(b) The enquiry process shall commence within three (03) days of receiving a complaint.

(c) The ARC shall review statements of complainants, accused students, witnesses, and all relevant evidence including CCTV footage and digital records.

(d) The enquiry shall be conducted in a fair, transparent, and confidential manner.

- (e) The final report with findings and recommendations shall be submitted to the competent authority within four (04) weeks, with possible extension in exceptional cases approved by the ARC Coordinator.

Process of Enquiry

- (a) The enquiry shall strictly follow principles of natural justice and fairness.
- (b) All parties shall be given equal opportunity to present their case.
- (c) The process shall ensure unbiased, transparent, and confidential handling of information.
- (d) If sexual harassment or gender-based misconduct is involved, the matter may also be referred to the Internal Complaints Committee (ICC).
- (e) Counselling support shall be provided to affected students whenever required.

Punishment / Penalties for Ragging

- (a) Ragging is a punishable offence and will lead to strict disciplinary action.
- (b) Punishment shall be decided based on the severity and nature of the offence.
- Written apology letter
 - Withholding scholarships or benefits
 - Debarring from institutional activities
 - Withholding examination results
 - Suspension from classes or hostel
 - Debarring from examinations
 - Cancellation of admission
 - Rustication or expulsion from Institution or hostel
 - Fine with public apology

APPEAL

Any student aggrieved by disciplinary action may submit an appeal to the Principal within two weeks from the date of punishment. The decision of the competent authority shall be final and binding.

SAVING AND REPEAL CLAUSE

The Director of the Institute shall possess the sole authority for interpretation, modification, amendment, or revision of this policy as and when required. She/He shall also have the discretion to exercise powers with respect to any or all provisions of this

policy, depending upon institutional requirements and statutory obligations from time to time.

NOTE:

Anti-Ragging affidavits shall be submitted in the prescribed format, duly signed by both the student and the parent/guardian. The required affidavit formats are available at <https://www.antiragging.in/>



**KINGS ENGINEERING COLLEGE
IRUNGATUKOTTAI, CHENNAI.**

Phone: 04471224400, Fax: 71224410

Website: www.kingsedu.ac.in